

COURSE REFUND POLICY:

All participant requested refunds are subject to a 50% cancellation penalty per event if The Enrichment Academy is notified up to six (6) full business days prior to the first day of the event (not counting the day of class).

- Not all requests for refunds can be accommodated.
- Refund policies are enforced regardless of the number of students registered for the course.
- No refunds are possible after six (6) business days prior to the first day of the event or thereafter.
- Registrations are not transferable between participants.
- It may take up to thirty (30) business days for a refund to be processed.
- Refunds will be issued by check or credit card.
- Any membership or supply fees are non-refundable.
- No other refunds or credits will be granted, for any reason, at any time. No discount will be given for missed classes, or if participant is unable to attend a rescheduled make-up class.

COURSE TRANSFER POLICY:

All participant driven transfers are subject to a \$10 non-refundable transfer fee per event if The Enrichment Academy is notified up to six (6) full business days prior to the first day of the event being transferred out of (not counting the day of class).

- Not all requests for course transfers can be accommodated, and completion of transfer depends on space availability of event requested to be transferred into.
- Transfer policies are enforced regardless of the number of students registered for a course.
- No transfers are possible after six (6) business days prior to the first day of the event or thereafter.
- The transfer business day policy applies to the event being transfered out of, not being enrolled into.

There is a \$30 fee per item for all returned checks.

ACCOMMODATION REQUESTS:

To take course(s) registered for, I need Accommodations. I have read the Requests for Accommodations information on the Registration Information page and know I must also contact The Enrichment Academy by phone, email, or mail to request an accommodation no later than 72 hours before each scheduled event I have registered for.

DESCRIBE REQUEST:

REGISTRATION FORM

(Please Print Clearly)



NAME (Last, First, Midd	dle):		Date:			
Resident ID # (If Appli	cable):					
Address:						
City:		State:	Zip:			
Village:						
Email:		Phone:				
CONTACT IN CAS	E OF EMERGENO	CY				
Name (Last, First, Midd	le):					
Relationship to you:		Phone	:			
By registering, I agree to Florida, Inc., The Villages Sumter Landing Commu 14, The Villages Recreati Solutions, LLC, State of any recreational activitie any owner or lessee of the events, or other activitie may incur due to particip Academy, whether cause	s Operating Company, nity Development Distion & Parks Department Florida Sports Foundars, or events of such ene premises where the sfrom and against any pation or involvement ed by negligence, action	, The Village Center Co trict, Village Communit nt, The Villages Golf De tion, and any sponsor, a tities (collectively, Distr District Activity or The I loss, liability, damage in or presence at any D	mmunity Developm y Development Dist epartment, Golf Maradvertiser, and promitict Activity or Activity in Enrichment Acader or cost that I or any istrict Activity or Th	ent District, ricts Nos.1- nagement noter of ties), and my classes, of my guest e Enrichment		
COURSE #	TITLE	START	DATE	FEE		
	ANG.					
PAYMENT OPTIC	DNS:		TOTAL \$_			
CASH CHE	CK# I	MAKE CHECKS PA	YABLE TO: VC	DD		
CREDIT CARD	Credit Card informatio All credit card number:	n required for mail-in re s are disposed of after i	egistrations only. registration is compl	lete.		
CREDIT CARD NUME	BER		EXPIRATION DATE	SVC (Security Code)		
Participant's Signature fo	or Card Authorization			Date		

Office Use Only _____ Walk _____ Mail Date: _____ Initials: _____

3 WAYS TO REGISTER

ONLINE:

The Enrichment Academy.org

MAIL TO:

The Enrichment Academy 3571 Kiessel Road, The Villages, FL 32163

IN-PERSON:

At Your Service Locations

MON - FRI 8:30AM-4PM

MON - FRI 8:30AM-4PM

SAT & SUN 8:30AM - 12PM (Select Locations)

The Enrichment Academy.org | 352-674-1800 | The Enrichment Academy@District Gov.org